



NATIONAL ASSOCIATION OF MUNICIPAL ADVISORS
SAMPLE/MODEL REPORT TEMPLATE TO REPORT DIRECT PLACEMENT TO SEC'S
OFFICE OF TRADING AND MARKETS PER SEC TEMPORARY CONDITIONAL
EXEMPTION, RELEASE 34-89074

[Via Email to tradingandmarkets@sec.gov]

[Date] [Not more than 30 days after closing]

Re: [Name of Transaction]

Ladies and Gentlemen:

Pursuant to Securities and Exchange Commission Release No. 34-89074 (June 16, 2020) granting a temporary conditional exemption from the broker requirements of Section 15(a) of the Securities Exchange Act of 1934 for certain activities of registered municipal advisors, we are providing you with the following information regarding the above-referenced transaction for which we relied on the temporary conditional exemption.

Name of Municipal Issuer: _____

Date of Closing of direct placement transaction: _____

Principal Amount: \$ _____

Name of Qualified Provider (Purchaser): _____

CUSIP Number (if any): _____